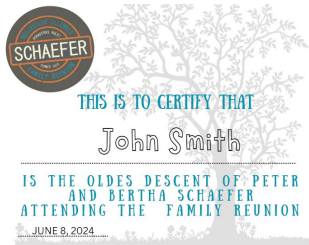


2024 Schaefer Reunion Minutes & Action Plan

Date:	2.10.24
Time/Where:	The Abbey / Zoom
Attendance: Paul Bauer, Mary Kay Carroll, Kathy Friederich, Mark Voegtle, and Krista Call	

● Chair

- The schedule for the upcoming event has been approved. Here is the breakdown of the activities:
 - From 1 to 2 PM, there will be a Meet and Greet session followed by Family Pictures.
 - From 2 to 3 PM, we will have a Welcome session, Ice Breaker, and Bag Game.
 - From 3 to 4 PM, we will distribute the Awards, and there will be an opportunity to eat and enjoy an Ice Cream Bar.
 - From 4 to 5 PM, there will be a Corn Hole Tournament and other games, along with live music.
- The files for the awards certificates will be emailed to Mary. Mark has card stock paper to print them, and Mary will be the MC for the awards giveaway.



- Joan's book contains 46 pages of stories, drawings, poems, and haikus. It will be given as a prize for attendance, and attendees will have the option to purchase it.
- Bad weather plan: Seek shelter in Klucker Hall or big pavilion.
- After the reunion, a debrief meeting will be planned, and the Schaefer family will receive a survey evaluating the event.

● Program Activity Team

- Mary created a [spreadsheet](#) with activity descriptions, required supplies and game leaders. We still need a master of ceremonies and helpers.
- Please note that everyone needs to start gathering clothes for the Bag Game.
- We will request people to drop off any items that we are going to use for the games by 10:00 am.
- The name tags have been pre-printed with the Holtgrewe Clan, and they are color-coded. Please use them to help with family picture organization and check off list. All the blue name tags are for this purpose. Heidi will be in charge of the event.
- On Eckert's Night, we will need name tags as well, but they will be regular ones.

● Hospitality Team:

- We will need six pork butt at ½ pound per person. Costing around \$100.00
- We will also make hot dogs, along with a taco, and ice cream bars.

- **Marketing Team:**

- The reunion photographer is John BaBusier, and he will charge a fee of \$200.00 for his services. We will pay him using the money collected from the registration fees. John requires a hill or bleacher where he can arrange people for the group photo. He also has a drone to capture aerial shots.
- However, he may not be able to use the drone due to Scott Air Force Base.
- We will share photos with the family using Dropbox, and each member will be able to print pictures at their preferred photo lab.
- We need a ladder for the group pic. (Rick H.)
- The T-shirt information is not yet available as we are waiting for local pricing instead of using Vista Prints.
- We are shooting for the T-shirt form to go out to the family in April. Twenty
- 20 beer buckets will be used for decoration and attendance prizes. Heidi will print a clear label featuring the Schaefer logo.

- **Finance Team:**

- Paul set up Paypal; it works okay. Paul will receive a record of the balance and who has paid.
- Bank Balance of \$2.00 plus \$1.97 is coming.

- **Historian Team:**

- To honor our late family members, we will create a Memory Board (direct descendants, aunts, uncles, cousins) with a collage of pictures. Mary will compile the images in advance.
- We will host a Family Artifacts Display where family members can bring Schaefer family heirlooms passed down through generations.

NEXT MEETING 3.9.24 10:30 AM CT AT JANELLE'S / ZOOM